

View Rationale using Go to Rationale button

Step	Description
1.	After completing the MOH EMS Portal Rationale, click the Accessable website hyperlink.
	 Request able to be considered for Funding (subject to all requirements having been met).* Click below to complete your service request: If your EMS Provider is accessable:accessable:website If your EMS Provider is Enable New Zealand:Enable NZ Website These links will continue to be available under the summary view. Close Show Summary T
2.	The Retrieve EMS Portal Information page opens in aSAP Portal.
	 a. Check the Assessor Section ID and Assessor ID fields are the correct EMS portal session to bring into aSAP b. Click RETRIEVE
2	D. CIICK
3.	This Rationale is already in use within aSap. Click the Go to Rationale button to go to Rationale
	a. Click Go to Rationale
4.	The Confirmation of Customer and Service Request Details page displays Confirmation of Customer and Service Request Details
	EMS Portal Information
	First Name Lack Name C Made Name Made Data of Kinh Gooder Hack Name 0505/073 Finder Made 0505/073 Finder Nith Impace Phoney Obseliny Type Finder Nith Impace Payoda Pool Name Impace Class Readering Other) Impace
5.	To Edit a Service Request Existing Service Requests for this Rationale
	Application Number Funder Application Type Application Complexity Contenter Assessor Case Denser Assessor Detault Branch Upgent Delivery Current Owner Status APPOLIDITY9 GFE2739- Housing Modification - Baic MOH Housing Modification Baic C M M Waitemata DHB - Older Adults and Home Health Service North No Coordinator Solution Revir C
	a. Click Service Request Information or scroll to the Service Request section
	b. Click the Service Request number (Example: APP000799) or click 💌 at the end of
	the Application line and click ^{Open Service Request} Note : If the Service Request has already been submitted, the Service Request can
	be viewed by clicking ^{View Service Request} c. The Edit Service Request page displays. Edit the fields as required. Save and submit the Service Request